

AU Elgas New Employee Checklist

Dear New Employee

Included in this pack are important forms that you are required to complete immediately, and optional Choice of Super forms.

- ☐ Signed letter of offer
- ☐ Employee Data Form
- ☐ Tax File Declaration Form
- ☐ Policy acknowledgment form
- ☐ Superannuation Forms (optional)

Please email these completed forms to: newstarter@elgas.com.au

Welcome to Elgas – we look forward to working with you!

Linde Employee Services
Tel: 1300 369 717
newstarter@elgas.com.au